

WOLF LAKE ONION DAYS



VENDOR CONTRACT

Company/Organization: _____

Contact Name(s): _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email: _____ Cell Ph: _____ Emergency Ph: _____

Booth Activity (Please check all that apply): ☐ Food Vendor ☐ Merchandise VendorType of Booth: ☐ Trailer (Electric **MUST** be up to code. See Below for more information.) ☐ Canopy (easy up) with Tables

Please describe your activity in detail.

Single spaces are 10ft x 10ft. Exhibits must fit within the space(s) purchased with no overhang. Any overhang will require the purchase of an additional space.

Please enter how many of each type of space(s) needed:

Quantity	Type of Space	Cost / space	
	110v Electrical space (10ft x 10ft)	\$55.00	One plug per space; one cord per plug. Additional plug available for purchase.
	220v Electrical space (10ft x 10ft)	\$60.00	Limit one 220v hookup per space. If two 220v hookups are needed, vendor MUST purchase 2 spaces. No exceptions.
	Non-Electrical space (10ft x 10ft)	\$50.00	

Please Check Any Additional Services Needed:

	Additional 110v Electrical Plug-in	\$5.00	Limit one additional plug-in per vendor
	Water hookup	\$5.00	Vendor must supply hose from booth space to water source.
Total Due			Payment Due by July 10, _____

Returning Vendors: Do you want the same booth location as last year? ☐ Yes ☐ No ☐ No Preference

Make checks payable to: Onion Days Committee

Mail payment to: Booth Rental Wolf Lake Onion Days Committee, PO Box 305, Wolf Lake, Indiana 46796

Signature: _____ Print Name: _____ Date: _____

We ask that vendors donate an item for the Silent Auction, if applicable, as a way to raise more money for the festival.

This contract is between the vendor named above and The Wolf Lake Onion Days Festival Committee. Included in the contract are the Terms and Conditions for Vendors. This contract constitutes a legal binding agreement. By signing the Vendor Contract, the vendor agrees that the vendor has read and agrees to abide by all Noble Twp. Park rules and the Terms and Conditions of The Wolf Lake Onion Days Festival Committee. If the vendor's trailer's electric is not up to code, it will not be allowed to connect to a power source. Vendors can contact Fleetwood Electric at 260-564-0936 to get their trailers up to code.

TERMS AND CONDITIONS FOR VENDORS

Booth spaces measure 10ft x 10ft. Vendors' easy-up canopy or trailer must fit in the 10ft x 10ft booth space, including the bumper and hitch, with no overhang. If your easy-up canopy or trailer measures more than 10ft x 10ft, the purchase of an additional booth space will be required.

At no time before, during or after the festival are vehicles allowed to be driven through the yard next to the park. It is private property, not part of the Noble Township Community Park.

Food vendors are required to be set up and present for the Health Department inspection at 5:00 P.M. Thursday evening.

Wolf Lake Onion Days Festival Committee will not allow the sale or use as a prize of any merchandise that offends community standards or depicts illegal drug use or related paraphernalia, toy guns, any type of switch blade knives or throwing stars, no live animals, fish, or reptiles.

The Wolf Lake Onion Days Festival Committee issues certificates called ONION BUCKS. These onion bucks are given out as prizes during the festival. Each onion buck is worth \$1.00 of merchandise. We ask that vendors accept these onion bucks as cash. The vendor is encouraged to exchange the onion bucks collected for \$1.00 cash for every onion buck turned in to a Wolf Lake Onion Days Festival committee member, inside the community building, before the building closes each evening during the festival.

Wolf Lake Onions Days Festival has 15-amp electrical service, where 110v & 220v connections are available. For 220v electrical connections, the vendor must provide a 220v breaker. Acceptable brands of breakers are GE, Siemens & Westinghouse. All electrical connections made inside the park's electrical boxes must be completed by the festival electrician. For 110v electrical service, the vendor must provide a 110v electrical cord for connection to the park's 110v electrical outlet. Cord must be long enough to reach safely from the vendor's booth to the park's electrical outlet. One cord per plug. No damaged or multiple cords spliced into one will be allowed. Limit two 110v plug-ins per vendor. Vendor must provide mat to cover cords that cross sidewalks and/or walkways.

Vendor's trailer must be electrically up to code, no exceptions. Trailers not up to code will not be allowed to hook up to a power source. Vendors can contact Fleetwood Electric at 260-564-0936 to get their trailers serviced. This is not a free service. Additionally, if, during the festival, a vendor's trailer requires electrical repairs inside of their trailer, the vendor will be disconnected from the festival electrical box until the repair is made by the vendor or the festival electrician, after which, the vendor will be charged for his services.

The vendor agrees to comply with all applicable posted Noble Township Park rules: No Bikes or Skateboards, No Pets, No Smoking, and No Alcoholic Beverages. The vendor agrees to comply with all set-up, display, load-in/load-out, and teardown guidelines, as established by the Wolf Lake Onion Days Festival, including access to booth and vehicle restrictions. Anyone with controlled substances in their possession on the festival site is subject to immediate expulsion and/or arrest.

Vendor agrees to keep booth and surrounding area clean and free from debris. Designated dumpsters are provided for vendors to use during the festival. The exact locations of the trash dumpsters will be provided to all vendors during vendor check-in on opening day, 12:00 P.M. – 5:00 P.M. If other arrangements are needed, please contact the committee at wolflakeoniondays@yahoo.com at least 3 weeks prior to the festival. Vendors are responsible for disposal of their own trash boxes (must be broken down) and disposed of in the designated dumpsters each evening. Vendor trash and boxes will not be allowed to be placed in or next to public trash containers located throughout the festival grounds or left for festival volunteers to pick up each day.

It is understood that the vendor rents booth spaces for the length of the festival. It is up to the vendor to man his/her booth during festival hours (rain or shine). The committee, in no way, guarantees any kind of return on the vendor's investment.

It is understood that any policies, procedures, or instructions that have been sent to vendors of the festival at any time are considered a part of this agreement.

It is understood that if any provision in this contract is violated by the vendor, the committee can eject the vendor from the festival without refunding booth fees. The decision of the committee is final.

Security will not be provided for the vendor booths during non-festival hours.

All Participants agree to indemnify, defend, and hold harmless Wolf Lake Onion Days Festival and any one of our sponsors, officers, Noble Township Park Board, or agents from any loss, theft, damage, or injury to any person or property taking part in the festival.

Onion Days Festival grounds are located at the Noble Township Community Park, 3828 West Noble Street, Wolf Lake IN 46796.

If you have any questions, please contact the committee via email at wolflakeoniondays@yahoo.com.